

# Wyoming State Bar Board of Officers & Commissioners Meeting

August 14, 2020  
Hampton Inn & Suites  
Buffalo, Wyoming

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**In Attendance:** Kelly M. Neville, President; Billie LM Addleman, President-Elect; J. Kenneth Barbe, Vice President; James L. Edwards, Treasurer; Weston T. Graham, Immediate Past President; Stefanie L. Boster, First Judicial District Commissioner; Sarah L. Chavez, Second Judicial District Commissioner; Teresa S. Thybo, Third Judicial District Commissioner (via phone); Jeremy K. Kisling; Fourth Judicial District Commissioner; R. Scott Kath, Fifth Judicial District Commissioner; Alison O. Gee, Sixth Judicial District Commissioner; Shawn G. Wilde, Eighth Judicial District Commissioner; James T. Whiting, Ninth Judicial District Commissioner; Callie A. Capraro, Young Lawyers Section Chair (via phone); Sharon Wilkinson, Executive Director; Mark W. Gifford, Bar Counsel, and Cathy Duncil, Admissions Director (via phone for portions of the meeting)

**Absent:** Charles S. Chapin, Seventh Judicial District Commissioner

**Guests:** Michael Golden, Chair, Review and Oversight Committee (via phone)  
Leah Schwartz, Chair, Equal Justice Wyoming Foundation Board (via phone)

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President Kelly M. Neville called the meeting to order at 12:30 p.m. on Friday, August 14, 2020.

## Approval of Agenda

Treasurer Jim Edwards made a motion to approve the agenda. President-Elect Billie Addleman seconded the motion. The motion carried unanimously.

## Approval of Meeting Minutes

Commissioner Alison Gee made a motion to approve the June 19, 2020, meeting minutes. Commissioner Jeremy Kisling seconded the motion. The motion carried unanimously.

## Executive Committee Meeting Minutes

President Neville directed the Board's attention to the minutes of the Executive Committee conference calls and asked if anyone had any questions. There were none.

## Treasurer's Report

Treasure Edwards reported that the Bar is in very good condition financially. Revenues continue to exceed our projections for license fees. He reminded the Board that the Continuing Legal Education (CLE) penalty fees exceeding projections by almost \$30,000 as a

result of so many lawyers not being compliant with their 2019 CLE requirements. In regard to Annual Meeting, Treasurer Edwards reported that the Bar will obviously save a significant amount of money due to transitioning to an all-virtual format. He reported that the Office of Bar Counsel recovered funds from last year's Unauthorized Practice of Law (UPL) hearing totaling almost \$6,000. He reported that the investment portfolio looked quite grim earlier in the year, but because the market has recovered, the portfolio is almost back up to the pre-COVID balance.

Past President Weston Graham asked Executive Director Sharon Wilkinson how much money the Bar typically makes on an Annual Meeting in Laramie. Executive Director Wilkinson reported that in 2018, the Bar made roughly \$25,000; however, in 2016 at the same location, the net income totaled over \$68,000. She reminded the Bar that the Marian H. Rochelle Gateway Center was brand new in 2016, so she thinks that was definitely a factor in the success and large attendance at that Annual Meeting.

Executive Director Wilkinson reported that the Bar currently had 741 members registered for the Virtual Annual Meeting in September. She shared that she is so pleased that the Bar is in a position to offer it to the members free of charge and she received such positive feedback from the membership when she made that announcement. Executive Director Wilkinson shared that she estimates that the Bar will lose \$25,000-\$35,000 on this year's Annual Meeting; however, she is not concerned about that at all, as she thinks it is such a great benefit to the members.

Commissioner Scott Kath asked Executive Director Wilkinson if the out-of-state members were also registering for the Virtual Annual Meeting. Executive Director Wilkinson reported that there are currently over 130 Colorado members registered and shared that Marie Ellis, CLE Director, is keeping an eye on the numbers from out of state and together they decided that if/when we hit 25 registrations from another state, we will seek accreditation in that state. She reported that numbers from Colorado really increased as a result of an e-mail she sent to all active Colorado members sharing that the Virtual Annual Meeting was accredited there and worth even more CLE credits than it is for Wyoming members due to the 50-minute hour versus the 60-minute hour.

Commissioner Kath made a motion to accept the Treasurer's Report. Commissioner Sarah Chavez seconded the motion. The motion carried unanimously.

### **Admissions**

Executive Director Wilkinson reported that the July bar exam was a great success. With 47 applicants, Cathy Duncil, Admissions Director, was able to really spread them out with more than six feet separating them. All applicants, proctors and staff wore masks during the two-day exam and there were no complaints. Cathy Duncil shared that she worked very closely with the public health department in Laramie to ensure everything was in compliance with public health orders. She shared that representatives from Albany County Public Health even did an on-site walk-through and provided several tips to ensure the health and safety of applicants. President Neville commended Ms. Duncil for pulling the exam off so successfully.

Executive Director Wilkinson shared that there had been some activity in a recent American Bar Association (ABA) House of Delegates virtual meeting regarding the bar exam. She reported that a resolution was brought forward which encouraged all jurisdictions that could not administer a bar exam in compliance with public health orders to cancel the in-person exam and find alternative paths to admission to practice including supervised practice and/or diploma privilege. Mark Gifford, Bar Counsel, shared that Darin Scheer, the Bar's Delegate to the ABA, was a very vocal opponent during the meeting, but the resolution still passed. He reported that some of Mr. Scheer's comments have been shared on social media and have drawn a negative response from vocal law students, law professors and deans of law schools. Executive Director Wilkinson shared that there were law students participating in the virtual meeting and essentially threatened the ABA with losing approximately 100,000 student memberships if the resolution did not pass. She shared that Mr. Scheer's opposition was in part due to the fact that the ABA has a long-standing policy against diploma privilege, yet supported a resolution favoring it.

Mr. Gifford shared that law students all over the country have been petitioning their respective courts encouraging them to implement diploma privilege, but most of those efforts have been unsuccessful. Executive Director Wilkinson reported that just yesterday she learned that Louisiana transitioned its exam to an open book exam where applicants would receive questions by e-mail and respond by e-mail. She shared that she, the staff and the Board of Law Examiners feel very fortunate to be a small jurisdiction, as we were able to administer the July exam safely and are on track to do the same for the 13 applicants who have applied to take the September 30-October 1 exam. She reported that she keeps Chief Justice Davis and Justice Gray, who serves as the Court's admissions liaison, apprised of new developments and the Court continues to support the Bar's and the Board of Law Examiners' decisions.

Mark Gifford reported that we worked very closely with the Court to implement an emergency supervised practice rule in the event that the July exam was cancelled. He shared that the Court was very responsive and expeditious in adopting the proposed rule, which made Wyoming the first jurisdiction to implement such a rule. He shared that once the decision was made to add a fall administration of the exam, the staff and the BLE recognized the need for some necessary adjustments to the rule, which the Court again implemented immediately.

Mr. Gifford reported that the character and fitness process continues to keep him, Cathy Duncil and Melinda McCorkle, Deputy Bar Counsel, very busy. He shared that he has had two hearings due to applicants for admission not disclosing some fairly troubling details about their history of malpractice claims. He provided an overview of the process established in the office to screen these applicants.

Mr. Gifford reported that Ms. McCorkle was scheduled to have a hearing before the Character and Fitness Committee this week; however, it has been continued. He described the details of the case. Cathy Duncil reported that the applicant withdrew her application this morning. Mr. Gifford reminded the Board that an applicant's score is preserved for three years.

Executive Director Wilkinson reported that she has had discussions with the Chief Justice and Shawna Goetz, Clerk of the Supreme Court, to determine how best to host a swearing in ceremony for those who pass the July bar exam.

### **Mandatory Continuing Legal Education**

Executive Director Wilkinson reminded the Board that at the June meeting, she had reported that there was one lawyer who was still not compliant with his 2019 CLE requirements; however, the Supreme Court had given him three extensions to meet the requirement. She reported that this attorney is now suspended.

### **Attorney Discipline**

Mark Gifford reported that to date, his office has received 62 complaints against lawyers and shared that this number is significantly lower than it has been in years past. He shared that at this pace, he estimates that his office will receive fewer than 100 complaints this year.

Mr. Gifford shared that the Review and Oversight Committee (ROC) has issued two private reprimands and there are two more that are pending. He shared that Deputy Bar Counsel Melinda McCorkle has been working these files.

Mr. Gifford shared that he has one case in formal charge that has been keeping him very busy. He reminded the Board that the revised disciplinary rules open up the file to the public at the time a formal charge is filed. He shared that while we do not publicize the fact that a formal charge has been filed, high profile cases will draw some attention from the media. He reported that once he filed the formal charge in this case, the complainant let the press know. Mr. Gifford described the details of the case.

### **Fee Arbitration**

Mark Gifford shared that his office owes Cheyenne lawyer Tim Woznick, Chair of the Fee Arbitration Committee, much appreciation for his leadership. He reported that in the month of July, a client whose petition for fee arbitration had been rejected by Mr. Woznick on jurisdictional grounds filed a petition for writ of mandamus with the Wyoming Supreme Court. Mr. Gifford filed a response on behalf of the Bar. The Court denied the petition.

### **Client Protection Fund**

Mark Gifford reminded the Board that it approved a request he made at the June meeting to pay off a client, the balance of whose claim was \$35,000.

### **Approval of Proposed Board Manual**

Executive Director Wilkinson walked the Board through the proposed Board Manual and highlighted the main sections. Mr. Gifford shared that this manual includes the various policies and procedures the Bar and Board have adopted.

Past President Graham shared that he was very pleased with the proposed manual and thanked Executive Director Wilkinson and Mr. Gifford.

Commissioner Gee recommended adding some hyperlinks to the electronic document for the information that is accessible on the website and asked if this manual could be housed in Dropbox or a similar site. Executive Director Wilkinson shared that she appreciated that suggestion and will research options in order to put something in place.

Past President Graham made a motion to approve the proposed Board Manual. Commissioner Stefanie Boster seconded the motion. The motion carried unanimously.

### **Strategic Plan Progress Report**

Executive Director Wilkinson walked the Board through the Strategic Plan Progress Report and noted even more progress in the two weeks since the Board packets were prepared. She shared that she received a call earlier in the week from a man from Utah who is very involved with Utah's Lawyer Assistance Program. He is interested in collaborating with the Bar to enhance our lawyer wellness efforts. She reminded the Board that Shannon Howshar and Brandi Robinson are taking the lead on the lawyer wellness initiative, so she put this gentleman in contact with them and hopes to learn more next week.

Executive Director Wilkinson also shared that Ms. Howshar and Ms. Robinson are partnering with two members of the Bar in Jackson to coordinate a wellness walking challenge the month of September.

### **Virtual Annual Meeting Update**

Executive Director Wilkinson reiterated that there are currently over 740 people registered for the Virtual Annual Meeting. She shared that none of the speakers have voiced any concerns about presenting remotely and all of them will go through a training prior to the event with Houston Woodhouse, videographer, and his team.

President Neville reported that on Tuesday, September 15<sup>th</sup>, there will be some awards presented and Trish Refo, President of the ABA, will deliver some remarks. She shared that David Windecher, keynote speaker, will deliver his keynote on Wednesday, September 16<sup>th</sup>, during the noon hour and Thursday's noon hour will be comprised of the Annual Business Meeting.

### **Public Awareness Campaign/The Only Co.**

Executive Director Wilkinson reminded the Board that it directed her at the June meeting to see if The Only Co. would let the Bar out of the contract (previously with Flood Marketing) for the public awareness campaign. She was pleased to report that Brian Fabel, the project coordinator, requested a formal written request, which Executive Director Wilkinson provided. She reported that on receipt of that request, Mr. Fabel sent written correspondence indicating The Only Co. would indeed release the Bar from any further financial obligation.

### **ABA House of Delegates Suggestion re: Keller**

Executive Director Wilkinson directed the Board's attention to e-mail correspondence that Darin Scheer, ABA Delegate, shared with her regarding a discussion that took place amongst the ABA House of Delegates, on which Mr. Scheer serves. She shared that as a result of some

of the mandatory bars around the country voicing concerns about some of the political and ideological causes in which the ABA gets involved, there was a proposed resolution that would require any other resolution being introduced to include mention of which of the ABA's four core functions the resolution supported. She reported that while Mr. Scheer supported and voted in favor of the resolution, it failed by a very narrow margin.

Mark Gifford shared that Mr. Scheer feels strongly that had it been an in-person meeting, there would have been a more spirited discussion on the floor of the House and he suspects the resolution would have passed. He shared that Mr. Scheer is hopeful the same resolution will be introduced again in the future considering it came within seven votes of passing in a 500-delegate House.

#### **Annual Member Benefit Review**

Executive Director Wilkinson reminded the Board that she provides an overview of the member benefits, the members' usage of the benefits and a recap of any revenue generated from these benefits at each August meeting. After discussion and review, all agreed to keep the current benefits in place.

#### **Proposed New Member Benefit – Red Cave Law Firm Consulting**

Executive Director Wilkinson shared that she is familiar with Jared Correia of Red Cave Law Firm Consulting from some of her national conferences and from the Bar following Mr. Correia on social media. She shared that he recently presented a COVID-related CLE for the Bar back in June and that program received positive feedback from the members. She reported that following the program, he shared a proposal with Marie Ellis, CLE Director, to partner with the Bar in offering his law firm consulting services as a member benefit. She noted that when she saw in the proposal that his services are offered as a member benefit in Rhode Island, she contacted Helen MacDonald, the Executive Director of the Rhode Island Bar, to get any feedback from her as to how Mr. Correia was to work with and whether or not the services were utilized by her members. Executive Director Wilkinson directed the Board's attention to the e-mail exchange she had with Ms. MacDonald.

Mark Gifford shared that he reviewed the proposal and thought it could provide benefit to lawyers who are developing a new firm and are willing to invest in a consultant, as it would be a good bang for your buck to utilize such resources in order to put some effective systems in place.

Past President Graham shared that he liked that Mr. Correia is specifically targeting solo and small firms and offering a lot of resources.

Mr. Gifford shared his perspective as Bar Counsel and noted that so many of his disciplinary cases involve lawyers trying to go it on their own who lack basic practice management skills.

Executive Director Wilkinson shared that the Rhode Island Bar picks up the cost of the consulting so that its members can benefit from the consulting service free of charge. She shared that she likes this option better simply because many solo practitioners and small firms

would not be able to afford the services even though Mr. Correia would offer them at a discounted cost. She offered to contact Mr. Correia to see what this option would cost the Bar.

Mark Gifford felt that this option would give the Bar a better way to provide guidance to lawyers who are struggling with their practices and supported the idea.

President-Elect Addleman reminded the Board that a member benefit such as this would complement the Strategic Plan.

After discussion, the Board encouraged Executive Director Wilkinson to do her due diligence to check into Mr. Correia's competitors, look at reviews on his services and learn how much it would cost the Bar to offer this as a free service to the members.

Past President Graham shared that in reviewing the current member benefits, he notices that the Bar is not offering any type of service/benefit to assist the members in marketing their services. Executive Director Wilkinson indicated that she would do some research and see what she can find.

#### **Appointment of Legal Aid of Wyoming Board Member**

President Neville shared that there were five members of the Bar who expressed interest in filling the vacancy left by Carol Seeger on the Legal Aid of Wyoming Board. There was discussion about each member and Board members were able to share information about which they were knowledgeable about each candidate.

Commissioner Gee made a motion to appoint Alex Berger to serve on the Legal Aid of Wyoming Board of Directors. Commissioner James Whiting seconded the motion. The motion carried unanimously.

#### **Bar Counsel Performance Evaluation Report**

Michael Golden, Chair of the Review and Oversight Committee joined the meeting by phone. Commissioner Kisling made a motion to move into Executive Session. Treasurer Edwards seconded the motion. The motion carried unanimously. The Board moved into Executive Session at 3:02 p.m.

Treasurer Edwards made a motion to come out of Executive Session. Commissioner Kath seconded the motion. The motion carried unanimously. The Board came out of Executive Session at 3:24 p.m.

#### **Equal Justice Wyoming Foundation: Request re: License Fee Statement**

Leah Schwartz, Chair of the Equal Justice Wyoming Board, joined the meeting by phone. She provided an overview of the work of the Foundation and explained the connection with other legal aid organizations. She indicated that the Foundation's work primarily involves IOLTA and grant making. She reported that while the Foundation Board has done its best to mitigate the decrease in interest rates, the Board anticipates a significant drop in IOLTA revenue this year

due to the pandemic. Against that backdrop, she reported that they are seeing an increase in the need for legal services. Ms. Schwartz shared that the Foundation is extremely grateful to the Bar for allowing it to include a line item for optional contributions to the Foundation on the license fee statement and requested that the suggested contribution be increased from \$75 to \$100 on the 2020/2021 license fee statement. She reported that this increase is in line with the increase back in 2017 when the suggested contribution went from \$50 to \$75.

Ms. Schwartz also asked the Board of Officers & Commissioners if it had any ideas how the Foundation Board should approach fundraising. She shared that they welcome folks who are interested in this work and who have connections to the banking community.

Mark Gifford provided the Board with an overview of the Wyoming State Bar Foundation and the transition to the Equal Justice Wyoming Foundation. He reminded the Board about the Foundation's policy adopted years ago not to do any private fundraising and wondered if there was a mechanism to engage the Foundation into having more skin in the game. Mr. Gifford worries about the unintended consequences of increasing the suggested contribution. He wonders if the net effect of the increase will achieve the increased revenue the Foundation Board hopes for.

Leah Schwartz shared that she became Board President last October and explained that there is no formal policy or disinclination to do private fundraising. She shared that the Foundation does receive other donations apart from the line item on the license fee statement; however, revenue generated from that line item is definitely the largest portion of private donations.

Commissioner Gee asked Ms. Schwartz how much she suspects the shortfall will be. Ms. Schwartz shared that Angie Dorsch, Equal Justice Wyoming Foundation Executive Director, anticipates a shortfall of approximately \$50,000.

President Neville shared that while interest rates are currently low, there are some banks that contribute by offering higher interest rates. She shared that through the Community Reinvestment Act, the banks get credit with their regulators. Ms. Schwartz acknowledged that those credits are an important part of the discussion.

Commissioner Shawn Wilde asked if the Foundation operates with a reserve set aside. Ms. Schwartz shared that there are reserves but she did not know the exact amount. She shared that the Foundation does not grant out what it receives in IOLTA each year and reserves are not enough to cover the historic grant requests this year or next.

President-Elect Addleman asked if there were resources about fundraising available to the Foundation.

Ms. Schwartz shared that the Foundation does not have a full-time employee, as Angie Dorsch wears many hats. She shared that the Foundation contracts with Ms. Dorsch's office to perform many different duties. She shared that she thinks there is still a lot of potential to improve interest rates and the Foundation's banking relationships. It is also important to get



the message out to Wyoming lawyers that where they bank really matters. She feels that lawyers are in a position to have conversations with banking partners to encourage them to offer competitive rates. She reported that the Foundation does its best to acknowledge those banks and the important role they play, and they are always trying to add more banks to that list.

President Neville shared that Cheyenne lawyer Scott Meier is now the President of the Wyoming Banker's Association. Commissioner Kath reminded the Board that Mr. Meier also served as President of the Wyoming State Bar Foundation many years ago.

President Neville reminded the Board that the request before it was to increase the optional contribution on the license fee statement from a suggested contribution of \$75 to \$100. She thanked Ms. Schwartz for joining the call. Ms. Schwartz left the meeting.

President-Elect Addleman shared that the Board needs to inspire this organization to take ownership of the situation and recommended offering the Equal Justice Wyoming Foundation Board a one-time matching pledge of \$10,000—essentially, the Bar will contribute \$10,000 if/when the Foundation raises \$10,000.

Treasurer Edwards asked if the Bar could contribute money for this purpose and Mark Gifford shared that this would fall within the Bar's core functions.

Past President Graham shared that he reached out to the Foundation when he was Bar President to see what, if anything, the Bar could do to assist with private fundraising and he never heard anything back.

Executive Director Wilkinson provided an overview of the fundraising the Wyoming State Bar Foundation did years ago and shared that, unfortunately, ever since 2006, there has been a tradition of no fundraising.

Commissioner Kisling made a motion to offer a matching contribution of \$25,000 subject to receiving a proposal from the Equal Justice Wyoming Foundation. Commissioner Gee recommended that the Bar match the money dollar for dollar as the Board raises it. Commissioner Boster seconded the motion. Vice President Ken Barbe asked if this was subject to the Board of Officers & Commissioners approving the proposed matching program. Commissioner Gee recommended leaving the approval of the proposal to the Executive Committee. Commissioner Chavez asked what the deadline for the proposal would be. President Neville asked if September 30<sup>th</sup> was acceptable to the Board and it was.

Commissioner Wilde shared that one of the problems he has is that the Equal Justice Wyoming Foundation is entrusted with the IOLTA trust accounts and, as a result, it has an obligation to foster relations with the banks.

President Neville shared that, in her experience, Leah Schwartz is quite a go-getter and could lead the Foundation Board in a new direction.

Mark Gifford shared that he felt this proposed plan would give the Foundation Board the largest return and asked if he and Executive Director Wilkinson could contact Ms. Schwartz to talk this through with her. All Board members agreed that there needs to be a cultural shift in the Foundation and its view of itself. The Board agreed that it would be receptive to matching the funds raised but wants to see a formal proposal first that shows some creativity and progressive thinking.

The motion carried.

### **2020/2021 Proposed Board Meeting Schedule**

Executive Director Wilkinson shared that she has worked with President-Elect Addleman to determine the locations of each Board of Officers & Commissioners meetings for his year as president; however, she needed the whole Board's input as to the dates of each meeting. After discussion, dates were selected for each meeting. Executive Director Wilkinson indicated that she would share the updated schedule with the Board and the new members and also get the dates posted on their calendars.

### **2020/2021 Proposed Budget**

Treasurer Edwards walked the Board through the proposed budget and highlighted any significant changes to previous years.

Executive Director Wilkinson shared that of the eleven practice sections, only three section councils submitted a budget request. Commissioner Whiting shared that the Federal Indian and Tribal Law Section Council is a good group and they are doing some good things. Executive Director Wilkinson reported that the Federal Bar Section Council has requested \$2,000 mostly to cover the costs of the WyLAP Foundation Fundraiser it hosts each year.

Callie Capraro, Chair of the Young Lawyer Section (YLS), reported that the Council is aware that its request of \$4,500 is higher than it has been in previous years. She shared that one thing the Council is working on is to have events and make sure it is using the funds that are available. She shared that the Council is eager to implement some new things including the Young Lawyer Hotline. She reported that she has reached out to a colleague who was in her class and he is interested in manning the hotline. The hotline would be a resource for young lawyers who are feeling overwhelmed and just need an ear. While they are aware that the Bar has a similar hotline, the Council feels strongly that there be an alternative for young lawyers who may be intimidated calling the Bar hotline.

Treasurer Edwards asked if the hotline would overlap with WyLAP. Mark Gifford shared that if the Bar goes down this road with the new hotline, the WyLAP rules would need some amendments, as the rules provide immunity. Mr. Gifford shared that he is somewhat nervous about launching a hotline with no formal training and without the Court sanctioning the effort. He recommended that the YLS Council propose amendments to the WyLAP rules. He also encouraged the Council to look into training resources and the associated costs. President Neville asked Ms. Capraro if she and her fellow Council members had thought about

any of this, and she indicated that they had not; however, she offered to contact Jack Speight, WyLAP Director, and discuss this with him.

President-Elect Addleman suggested funding the YLS at \$3,000 and encourage the Council to come back to the Board with a proposal for training, projected costs on the hotline and proposed amendments to the WyLAP rules.

Commissioner Gee made a motion to approve the 2020/2021 budget as proposed to reflect \$3,000 as the Young Lawyer Section budget. President-Elect Addleman seconded the motion. Commissioner Gee made a friendly amendment to the motion to reflect that approval of the budget is subject to possible compensation adjustments for Bar staff.

Commissioner Kisling made a motion to go into Executive Session. Past President Graham seconded the motion. The Board went into Executive Session at 5:22 p.m.

Commissioner Boster made a motion to come out of Executive Session. Commissioner Gee seconded the motion. The motion carried unanimously.

President Neville asked for a motion to table Commissioner Gee's motion to approve the proposed budget. Treasurer Edwards seconded the motion. The motion carried unanimously.

President-Elect Addleman made a motion to give bonuses to Executive Director Wilkinson and Bar Counsel in the amounts agreed upon in Executive Session. Treasurer Edwards seconded the motion. The motion carried unanimously.

President-Elect Addleman made a motion to allocate a pool of the agreed upon amount of money for one-time bonuses for Wyoming State Bar staff and staff of the Office of Bar Counsel subject to recommendations from Executive Director Wilkinson and Mark Gifford to the Executive Committee. Treasurer Edwards seconded the motion. The motion carried unanimously. It was noted that these bonuses were to be given during the current fiscal year.

### **President's Report**

President Neville reported that she has recently appointed two non-voting advisors to the Judicial Nominating Commission for judicial selection taking place in the Sixth Judicial District and the Eighth Judicial District.

She shared that she will be speaking at Judge Sean Chambers' robing ceremony. She indicated that there would be a small group of people actually present in the room, but the majority of guests would be joining remotely.

President Neville reminded the Board that it had a discussion about rebalancing the investment portfolio at the June meeting and ultimately decided not to. She shared that the Investment Committee had a lengthy conversation with Mike Merback, RBC Wealth Management, following that meeting and the decision was made to do the rebalancing at the

end of each calendar year. She explained that the timing of this will give new Board members a few months to get acclimated to the budget and the processes that surround the budget.

#### **President-Elect's Report**

President-Elect Addleman reported that he has been working closely with Executive Director Wilkinson on his various board and committee appointments for next year.

He shared that he participated in the first meeting of the Court Records Division of the Permanent Rules Advisory Committee last week. He explained that the purpose of the meeting was to classify the rules in order to determine the availability of court records. This is all in relation to the electronic filing process.

#### **Vice President's Report**

Vice President Barbe shared that he attended a program sponsored by the National Conference of Bar Presidents that provided an update on *Keller* issues. He was part of a break-out group that discussed the importance of having diverse political views on your Bar's governing board. He shared that he thought that was an interesting take on diversity and inclusion.

#### **Executive Director's Report**

Executive Director Wilkinson reminded the Board members that elections will continue throughout the month of August and results of each will be announced September 1<sup>st</sup>. She shared that overall, the percentage of members who had voted in each election was not impressive. She reported that she will send an e-mail reminder to the members next week.

Commissioner Whiting made a motion to adjourn the meeting. Treasurer Edwards seconded the motion. The motion carried unanimously.

President Kelly M. Neville adjourned the meeting at 6:08 p.m. on Friday, August 14, 2020.

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Minutes Submitted by:

Sharon Wilkinson  
Executive Director