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## CLE Waiver and Extension Request

According to Rule 7 of the Rules for Continuing Legal Education of Members of the Wyoming State Bar,

- (a) The Board may, in individual cases involving hardship, grant waivers of the continuing legal educational requirements, including the delinquency fee, or extensions of time. Hardship may be shown by illness, medical disability or other extraordinary or extenuating circumstances beyond the control of the attorney, but generally will not include financial hardship or lack of time due to a busy professional or personal schedule. Requests for waivers or extensions of time shall be submitted in writing and must be received by the executive director on or before the last business day preceding March 1 of the year following the reporting period for which the request is being made.
- (b) Waivers of the continuing legal educational requirements may be granted by the Board for any period of time not to exceed one year. If the hardship or the extenuating circumstances upon which a waiver has been granted continue beyond the period of the waiver, the attorney must reapply for an extension of the waiver. The Board may, as a condition of any waiver granted, require the applicant to make up a certain portion or all of the continuing legal educational requirements waived by such methods as may be prescribed by the Board.
- (c) Extensions of time within which to fulfill the continuing legal educational requirements may, in individual cases involving hardship or extenuating circumstances, be granted by the Board for a period not to exceed six months immediately following expiration of the year in which the requirements were not met. Hours of continuing legal educational requirements completed within an extension period will be applied first to the continuing legal educational requirements for the preceding year and will be applied to the current or following year only to the extent that the hours are not required to fulfill the continuing legal educational requirements for the preceding year.

I am requesting: (check one)

- Waiver
- Extension

Attorney Name \_\_\_\_\_ Attorney # \_\_\_\_\_

Please provide a brief explanation for your waiver or extension request: (include additional paper if necessary)

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You will receive formal correspondence from the Board of Continuing Legal Education regarding the result of your request. Questions? Contact Marie Ellis at (307) 432-2103 or by e-mail at [mellis@wyomingbar.org](mailto:mellis@wyomingbar.org).

Return completed form to address or fax number below, or scan and e-mail to [mellis@wyomingbar.org](mailto:mellis@wyomingbar.org).